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TRIP AGREEMENT

This agreement is to let you know what is expected when you go on a trip with Living Water Teaching and to let you know what to expect of us.

Your completed application, release of liability form, individual information sheet, trip agreement, and \$100 non-refundable deposit is to be sent in to the US office 45-60 days prior to departure.

If you are over 70 years of age, we must have a written statement from your physician stating that you are able to attend a rigorous work trip at an altitude of approximately 7,500 feet above sea level.

You need a valid passport to go on a mission trip with Living Water Teaching.

You need to call our office to get flight arrival and departure times before making travel arrangements. After booking a flight, an itinerary needs to be faxed or mailed to the US office for each person going on the trip. This ensures coordinated transportation and accommodations for each group member.

If you are not paid in full 30 days before departure, a \$50 fee will be added to your balance.

Please, notify the US office in writing, immediately, of any cancellations. The \$100 deposit is non-refundable and the balance can be either refunded to the payee or transferred to another group member or future campaign, if more than 14 days and less than 30 days before departure.

No refunds of any amount for any reason will be made for cancellations received fourteen (14) days prior to the departure date. Refunds for cancellations received fifteen (15) days or more prior to departure will be made for reason of illness, injury or death less the \$100 non-refundable deposit. One may also have the option of transferring funds to a future trip, if notice is given more than 14 days and less than 30 days prior to departure, minus the \$100 deposit. No funds will be returned.

The trip price includes lodging, food and transportation while in Guatemala. It also covers insurance while you are on the field.

You will receive your final travel and packing information approximately 3 weeks prior to departure.

This is not a contract, but an agreement form.

Signature _____ Date _____